

## **NEIGHBORHOOD CRIME WATCH (NCW)**

Neighborhood Crime Watch. WOW!! What a great idea! What do we need to do to be lucky enough to have Neighborhood Crime Watch in our own neighborhood? Well, believe it or not, it is not that difficult.

Level One participation will be awarded the NCW "eyeball" warning signs. Level one does require OPERATION ID which is a (1) property inventory list you create noting the make, model and serial number of your valuables and (2) take photos. The APD has supplied us with a manual scribe to mark our items with our Alaska Driver's License number (OPTIONAL; and not on artwork). This list you create is NOT given to the APD. It is for your use only. Many homeowners' insurance companies recommend this procedure as well so that in the event of a burglary your property can be easily identified.

Several of us who have created our inventory lists report that it only take about 4 – 6 hours to do this. This may sound like a long time but I ask you to think about how much time you would have to invest if your home was burglarized. Imagine the nightmare of what you would go through to try to establish ownership of all your valuables and furnishings if it all disappeared!! Many of us know someone who has been robbed and the horror of it for the family trying to recreate and prove which DVD players/stereo equipment/jewelry, etc. you actually owned.

Let's rally together, take a moment out of our hectic schedules for the relatively short time period of time we need to get this program going.

If you have received your NCW packet from your Key Person/Coordinator and have not contacted them yet, please take a moment right now to call them. The Key Person/Coordinator for your street is: Gary Miller for Guillemot, John Erkman for Kittiwake Circle, Larry Kropp for Potter Glen Circle, Cheryl Roderer for Potter Crest and Potter Bluff Circles, Beth Farnstrom for Villages Scenic Pkwy, John Graham for Harlequin Place and Isabel Nuttal for Petrel Circle. We are still looking for a Key Person for Mountain Plover Circle, Snowy Plover Circle, King Eider Lane and Osprey Circle. If you can fulfill this important roll for your street, call Cheryl Roderer at 868-3080 and she will get you the packets to get started.

If you have any questions or have not heard from your key person yet, feel free to call Cheryl Roderer and get involved today.

## Neighborhood Crime Watch Participant

Thank you for your interest and participation in this program. Please work closely with your key-person to accomplish becoming a safer neighborhood through the Crime Watch Program.

All that is required of you are photographs and an inventory form. Use a 35 mm or digital camera. We recommend two copies of photos and inventory form and storing one away from your home for safekeeping. We also recommend that you mark your property with a carbide-tip stylus or electric engraver, but this step is an OPTION. Use the postal code "AK" followed by your seven digit Alaska Driver's license number. Your Key-Person has a stylus to check out to you.

It is mandatory that the photographs are developed and the inventory form is completed for you to be included toward the goal of a minimum 50 percent participation. Please complete these two requirements before your due date and when completed, advise your key-person.

We will then schedule a date and time for your neighborhood for verification of "Operation ID" and issue your decals. This will take about 5 minutes of your time. This information is yours and we do not take a copy. All we do is verify. Once we have achieved a minimum of 50 percent participation, we will put up the NCW signs where you have requested them to be placed.

Remember, photograph and inventory property that you would want recovered in the event of a burglary.

Please return your marking stylus to your key person.

Also attached is a home security check-off list for your use. If you have any questions or comments please call our office at 786-8585.

Thank you for participating in the program and please support your Key-Person.

## **OPERATION ID**

**THIS IS YOUR RESPONSIBILITY TO THE KEY PERSON:**

- **TAKE AND DEVELOP PHOTOGRAPHS ( 2 SETS)  
35 MM OR DIGITAL**
  
- **COMPLETE INVENTORY FORM (MAKE COPY)**

**Photograph and inventory property that you would  
want to replace IF stolen or lost in a disaster**

- **CALL KEY-PERSON WHEN DONE**

# OPERATION IDENTIFICATION

## Property Recording Program

### Inventory List      Photographs (use 35mm or Digital Camera)

Make two copies of your photos and inventory list. Store one set and the negatives in a safe deposit box and keep one set in a secure place in the home.

#### SOME THINGS TO RECORD:

Jewelry	Native Artwork	Framed Art	
Firearms	Antiques	Video Games	
Stereo Equipment	Hunting & Fishing Gear	Snowboards	Snow Machines
Video Cameras	Power Tools	ATV's	Deluxe Auto Wheels
Electronics	Sports Equipment	Telephone	Snow Blowers
CD Players	Furs / mounts	Answering Machine	Lawn Mowers
Binoculars	Auto Batteries	Vacuum Cleaners	Weed Trimmers
Office Equipment	Bicycles	VCR's/DVDs	Car Stereo
Computers	Skis	Microwave	BBQ Grills

\* Note: If you are etching your AK Driver's License Number onto property as an additional step, place your marking near the Serial number plate or tag where it would best be noted by a property technician. DO NOT mark on collectables, carvings, artwork, antiques, firearms, jewelry, silverware, paintings etc.

#### INVENTORY LIST -MAKE A PERMANENT RECORD

Record the make, model, color, size, serial number and any other identifying characteristics of your personal property using notebook paper, Excel or computer inventory program, an insurance company's inventory booklet, or whatever way you wish.

#### PHOTOGRAPHY

Use digital camera or a camera that can yield a negative (preferably color) so you can make additional photos or have a particular photo enlarged. DO NOT use an instant photo camera such as a Polaroid®. If you don't have a camera, a disposable 35mm color camera with the built-in strobe are excellent for this purpose. When photographing items like art, jewelry, ivory carvings etc., place a ruler or tape measure next to the item for size comparison. Remember, the better the photo, the better evidence you have. Don't get too close when taking photos of jewelry unless you have the equipment to do so. A video tape of the items can augment Operation ID, but does not replace the benefit of still photos. Make a duplicate set of photos.



Neighborhood Crime Watch Program  
HOME SECURITY INSPECTION CHECKLIST

An important step in preventing burglary and other crimes is to make sure that a residence is as secure as possible. A careful inspection can indicate features which would make entry either easy or difficult for a prospective burglar.

Chances are good that home security can be improved. Take a hard look at entry points in your residence and determine what steps can reduce vulnerability.

A security inspection begins at the front door and goes on to include side and rear doors, windows, locks, lights and landscaping. Most security modifications that you might consider making are simple and quite cost effective.

Disclaimer: The following recommendations in no way ensure that this residence will be one hundred percent burglar proof, but these are proven techniques to make your home more secure and a more difficult target for burglars.

#### EXTERIOR DOORS & ENVIRONMENT:

**Apply these security recommendations to all exterior doors including entrances from garage/ basement to house.**

1. Is house address clearly posted and lit to aid emergency response? Yes  No
2. Is door itself of metal or solid wood construction? (including doors between garage/basement & house) Yes  No
3. Is doorframe strong enough and tight enough to prevent forcing or spreading? Yes  No
4. Are door hinges protected from removal from outside? Yes  No
5. Are there windows/glass panels in the door within 40 inches of the lock? Yes  No
6. If there are no windows in or near door, is there a wide-angle viewer or voice intercom device? Yes  No
7. Is door secured by a deadbolt lock with a minimum 1-inch throw? (including door from garage/basement to home) Yes  No
8. Are strikes and strike plates adequate and properly installed with 2 ½ -3 inch screws? (recommend 2 long screws in each hinge also) Yes  No

Entrances continued

9. Can the lock mechanism be reached through a mail slot, delivery port or pet entrance at the doorway? Yes  No
10. Is there a screen or storm door with an adequate lock? Yes  No

**Look at your Home from the Outside-In**

11. Is the exterior of the front/rear entrance lighted with at least a 40-watt bulb? Yes  No   
(consider motion detection lights)
12. Can front/rear entrance be easily observed from street or other homes or a public area? Yes  No
13. Does porch or landscaping offer concealment from view of the street, other homes or public areas? Yes  No

\*Security Tip: Tools, ladders and other equipment should always be secured in the garage and not left laying around on premises.

**SLIDING GLASS DOORS & WINDOWS:**

1. Do all windows have adequate locks in operating condition? Do windows/sliding doors close snugly? Yes  No   
(particularly ground floor windows)
2. Can the sliding panel be lifted out of the track? Yes  No   
(consider drilling & pinning/ screws in the top track)
3. Is there a dowel or "charlie bar" in the bottom of track to prevent horizontal movement? Yes  No
4. Are exterior areas of windows free from a concealing structure or landscaping? Yes  No

\* Security Tip: Cover with blinds or curtains

## GARAGES

### \*Security tips:

Double-check to ensure garage door is closed when not in use.

If there are ground-level windows in your garage they should be covered with curtain or blind to prevent someone from looking in.

Windows in an exterior door or glass within 40" of a deadbolt lock are good candidates for Security Film.

Unplug garage door opener when away from home for vacation or extended period of time.

## MISCELLANEOUS HOME SAFETY:

### Smoke Detector:

Check each one in the home. Test to ensure they are functioning.

If the device uses batteries, check to see if they need replacing.

Recommend testing when setting clocks for Daylights Savings.

### Fire Extinguisher:

You should have one in the garage and a small one in or near the kitchen.

Consider putting one under your bed. Check the gages to see if they are well charged.

Conducted by \_\_\_\_\_ date \_\_\_\_\_

# Anchorage Police Department Neighborhood Crime Watch

## SECURITY/SAFETY FILM

### What is Security Film?

Security Film is a polyester film, about the thickness of your fingernail (2 mils to 14 mils thick), which adheres to the inside surface of existing glass to give it extra strength. Security Film is available in standard optically clear film, as well as a variety of solar tints that reduce glare and heat transfer. The film can be professionally cut and applied by your Security Film installer, or can be installed as a do-it-yourself project, making your windows and glass doors approximately 300% stronger. An application of 6 or 8 mils thick is the minimal recommendation for residential glass.

### Why use Security Film?

Security film is a delaying factor. If you can delay a burglar, each second is more time for people nearby to see the criminal or hear the noise, more time for an alarm system to work, and more time for the police to respond. Security Film may allow the window to break, but instead of the glass shattering and falling to the ground, the window remains in place. In many cases, the would-be intruder usually runs away, instead of trying again and again to penetrate glass protected with Security Film.

### Where can I get Security Film?

You can find safety/security film at most glass stores in the Yellow Pages. Call for an estimate. Shop for best price/service and remember to specify the thickness that you desire. The Anchorage Police Department Neighborhood Crime Watch Program offers this list of known security/safety film vendors as a public service and does not imply endorsement of any kind.

**A+SECURITY**  
7926 Old Seward Hwy  
868-1800  
[www.aplussecurity.com](http://www.aplussecurity.com)

**GLASS, SASH & DOOR SUPPLY**  
500 E Ship Creek Ave  
276-1655  
Fax 276-6712

**MLPS- MORRISON ENTERPRISES**  
563-6577  
Web [www.mlps.com](http://www.mlps.com)  
e-mail: [info@mlps.com](mailto:info@mlps.com)

**ACTION SECURITY**  
1901 W 48th Ave  
243-0216

**SUNSHADE WINDOW TINTING**  
8811 Toloff St.  
349-8468  
e-mail: [sunshadeak@aol.com](mailto:sunshadeak@aol.com)

**REPLACEMENT GLASS CO.**  
2457 Arctic Blvd  
279-8484

**CLIMATE CONTROL**  
279-7080  
[www.lowefilms.com](http://www.lowefilms.com)

## Communication

Communication is a challenge during any emergency. Consider the ways that your neighborhood might establish both traditional and non-traditional communication links.

- Phone Tree: How will it be used?
- Group E-Mails: How and When will it be used?
- Community bulletin board: Where will it be established?
- What is the phone number of the community meeting place?
- Ham Radio: Operators in your area?

## Meeting Place

- Primary neighborhood meeting place/shelter
- Secondary neighborhood meeting place/shelter
- Are these facilities stocked with emergency supplies?\*

\*Neighbors should work together to make sure shelters have adequate supplies.

## Emergency Supplies & Expertise

Identify the residents of your area who have:

- Fully stocked emergency medical kit\*
- Professional medical expertise\* (doctor, nurse, paramedic)
- CPR certification\* (within the past two years)
- First Aid certification\* (within the past two years)
- Hazardous Materials certification\*
- Generator\*
- Tools\*
- Motorhome or RV\*
- Other \_\_\_\_\_

\*Attach list w/ names, addresses and contact information

## Special Assistance

### Special needs residents/facilities\*

In the event of an emergency, senior citizens, homebound residents and those with special needs may require assistance. Each neighbor should determine the best way to make sure special needs are met. One approach might be to assign "buddies" who can help during incidents like severe weather, earthquake, fire or power outage.

### Unsupervised children\*

Some disasters may occur when parents are away from home and are unable to return home. Please make sure that 1) unsupervised children know what to do in this situation 2) a "buddy" system or other system is in place to make sure unsupervised minors are safe.

### Pets\*

Some disasters may result in hazardous home conditions. If pet owners are not at home or are not able to return home, who monitors the welfare of these pets?

### Other \_\_\_\_\_

\*Attach list w/ names, addresses and contact information. Please keep this list confidential.